

## Fees, Procedure and Comprehensive list of documents required for Approval

### **A. Procedure**

1. The applicant shall register through the official website of the Department of Power.
2. On registration, applicant will be given a user ID and Password for future reference.
3. After login applicant will click application form for Approval of DG Set Chief Electrical Inspector and fill up the application form.
4. Applicant form contains prescribed attachments shall be submitted/ uploaded online in PDF/ JPEG/ JPG format.
5. On final submission of application, a system generated acknowledgement will be send to the applicant.
6. On received of application form, the system will automatically forward it to the Chief Electrical Inspector.
7. The Chief Electrical Inspector will forward it to the concerned Electrical Inspector.
8. Electrical Inspector will verify the documents, may return/ pay request to applicant.
9. After payment,Electrical Inspector will give inspection date and conduct necessary inspection of the unit.
10. If any difference found in unit inspection, then will again return to the applicant.
11. Applicant will do necessary actions and resubmit it to Electrical Inspector
12. Electrical Inspector will again ask for payment.
13. After payment done Electrical Inspector will provide re-Inspection report and forward It to the Third Party Agent.
14. After all Inspection done, Electrical Inspector will submit Inspection report and forward it to the Third Party Agent.
15. Third Party Agent will submit the pre commissioning test report and forward it to Elctrical Inspector
16. Elctrical I nspector will issue license certificate for DG Set.
17. Applicant can download the Approval of DG Set.

### **B. Comprehensive list of documents required**

1. Copy of Power purchase agreement with Discom / Latest Electricity bill.
2. Single Line Diagram of the electrical installation.
3. Layout showing earthing of Generator.
4. Contractor test form furnishing all details along with test result.
5. Manufacturer test Certificate of all equipment's.

Note.

- i) The applicant can track his application through the online.
- ii) At each stage of the process of application, an email/SMS alert will be sent to the applicant.
- iii) The competent authority may ask some additional information from the applicant if required once and once and within 7days of receiving the application.

### **C. Fees Details**

\* SCALE-B PART-I

INSPECTION/EXAMINATION OR TEST OF ANY GENERATOR IN WHICH ENERGY IS ABOUT TO BE, GENERATED AT A VOLTAGE 100V OR MORE

1. UPTO AND INCLUDING 25 KW - Rs.100
2. EXCEEDING 25 KW BUT NOT EXCEEDING 50 KW - Rs.150
3. EXCEEDING 50 KW BUT NOT EXCEEDING 100 KW - Rs.200
4. EXCEEDING 100 KW BUT NOT EXCEEDING 250 KW - Rs.400
5. EXCEEDING 250 KW BUT NOT EXCEEDING 500 KW - Rs.500
6. EXCEEDING 500 KW BUT NOT EXCEEDING 750 KW - Rs. 600
7. EXCEEDING 750 KW BUT NOT EXCEEDING 1000 KW - Rs.700
8. EXCEEDING 1000 KW BUT NOT EXCEEDING 5000 KW - Rs.800
9. EXCEEDING 1000 KW BUT NOT EXCEEDING 10000 KW - Rs.800
10. EXCEEDING 10000 KW BUT NOT EXCEEDING 50000KW - Rs.800
11. EXCEEDING 50000 KW BUT NOT EXCEEDING 100000KW - Rs.800
12. EXCEEDING 100000 KW - Rs.800